

FCC MEETING LOG (CLERK REPORTING) - 13-03-25

Date	Minute	Decisions	Action	Details	Status
10/08/23	FC23/24-70	<p><b>King's Coronation Plaque.</b> Council to consider quotes. Council RESOLVED to go ahead with a plaque and plinth identical to the Queens Jubilee one at Apollo Green, at a budget cost of £200.</p>	Clerk	<p>11/12/23 No progress due to other priorities. 23/04/24 Found company who did Queens Green Canopy (Ward Signs). Sent email, await quote. 29/04/24 ordered from Ward Signs, plaque received. 22/05/24 received quote for the plinth head, awaiting response as to whether supplier will also do the stand. 10/06/24 reached out to residents as no response from above and can't find a local carpenter. 13/06/24 email to Men in Sheds with details. 08/07/24 email to Cllrs regarding potential overspend of £50. 11/07/24 Clerk to go ahead with slight increase in costs. 16/07/24 Requested indicative cost of materials before going ahead. 07/08/24 Clerk declined quote from Men in Sheds due to cost. Further research carried out, Clerk has ordered both oak plinth and stake from The Sign Maker, which is within budget approved. 02/09/24 Plinth was delivered, next step is for Clerk to install.</p>	OPEN
14/09/23	FC23/24-88.1	<p><b>Speed Indicator Device (SID)-Vespasian.</b> Clerk recommended that Council look at getting a new device for the top end of Apollo. Council RESOLVED that Clerk get quotes and also have a look to see if there are any grants where this equipment can be applied for.</p>	Clerk	<p>No action to date, other priorities. <b>25/04/24</b> Clerk requested meeting on site with Keith Wheeler (Road Safety) MKCC to discuss some possible locations. <b>07/05/24</b> Clerk met with KW and identified locations. In order to secure CIF grant funding from MKCC, next step is to collate data and consult with residents. Deadline for application is Aug 24. <b>15/07/24</b> Clerk circulated a SID Survey, deadline 16/08/24. <b>16/07/24</b> Clerk requested SID quotes from SWARCO and Elan City. <b>22/08/24</b> Clerk requested quotes from Traffic Technology and Pandora Technologies. <b>30/08/24</b> Clerk submitted CIF grant application to MKCC.</p>	OPEN
12/10/2023 09/11/2023 14/03/2024 13/03/2025	FC23/24-103.3 FC23/24-125 FC23/24-175 FC24/25-154	<p><b>FCC Community Centre</b> Clerk had an initial meeting with PvG at MKCC in September to run through where we are in the planning process and find out what is currently on the table regarding the design, size of the building and landscaping.</p> <ul style="list-style-type: none"> <li>•The updated MKCC visuals of the Fairfields community centre were presented.</li> <li>•The Clerk commented on the flat roof, which had been discussed at the meeting with MKCC in September. The preference is not to have a flat roof due to the potential higher insurance costs.</li> <li>•Clerk informed Council that MKCC has gone for the smaller hall, as part of the two original concepts presented over a year ago, due to budget constraints. Hall sizes originally presented were 18m x 10 m and 14m x 10m. The downside of the smaller hall is that it will not be able to accommodate playing things like badminton.</li> <li>•MKCC are trying to find a building that they can deliver and deliver now.</li> <li>•The larger hall cannot be funded today, if deferred until the balance of the funding is delivered by the developer, this would further delay the construction and not come with any guarantee of the larger hall.</li> <li>•Some of the developer contribution towards Community and Leisure facilities has been used by MKCC on the Sports Hub, which is not accessible to Fairfields community without a booking and fee. The Clerk is working with MKCC to understand the finer financial details and ensure, as far as possible, that Fairfields community is not disadvantaged by this.</li> </ul> <p><b>125</b> Council RESOLVED to arrange a residents open meeting to show the visuals and find out more about what residents want to see in their community centre. <b>175</b> Council went back to the original feasibility report carried out by MKCC, dated 19/06/20 and agreed their preference to Option C. Having discussed the location again with MKCC, Council considers it more appropriate to keep the original site, next to Fairfields Primary School. It is anticipated that this will not delay the build any further as MKCC confirmed that they had already spent money on this site. Council considered that the site behind the shops is quite enclosed and in closed proximity to the residents' units, which might cause a potential nuisance.</p>	Clerk	<p>25/10/23 Clerk sent an email to Paul van Geete asking for deadline on planning submission and if larger visuals will be available to present to residents. 06/11/23 asked PvG for an update for FC meeting 09/11/23. 16/11/23 Clerk requested availability at The Sport Hub on 14/12/23, Andy confirmed OK. 18/11/23 Clerk created a poster advertising the event, posted on all social media platforms and noticeboard. 21/11/23 Sent email to PvG regarding residents open meeting, asked if any contribution from FCC needed to printing boards. 06/12/23 Follow up email to PvG to see if everything on track with display boards. 07/12/23 PvG confirmed all on track, boards have been produced. 14/12/23 First residents session held. 17/01/24 Council to agree a weekend date. 14/03/24 Agenda Item 175, Council resolved to go for Option C in original feasibility report carried out by MKCC, dated 19/06/20. 09/04/24 Clerk notified PvG. 09/05/24 Await further update on the land issue. 06/06/24 Clerk asked for a meeting with PvG regarding the start of a pre planning process. 11/06/24 Clerk to meet with PvG. <b>17/07/24</b> Clerk sent email to PvG regarding setting up a meeting with Paul Thomas (Director of Planning and Placemaking) and Jonathan Palmer (Head of Planning) to discuss the delay to Fairfields Community Centre. <b>24/07/24</b> Clerk chased PvG, who has asked that we go directly to PT assistant. <b>24/07/24</b> Clerk requested PT availability. <b>25/07/24</b> Andrea Marks responded, makes more sense to go through PvG, to be discussed further with Council 08/08/24. <b>19/08/24</b> Both Chair and Clerk met with Ward Cllrs Joe Hearnshaw and Akash Nayee at MKCC office and presented a document with history of Community Centre discussions, await a response to the questions raised. <b>02/10/24</b> Responses received.</p>	OPEN

17/01/24	FC23/24-152.5	<b>Fairfields Sports Hub</b>	Clerk	02/02/24 Clerk emailed Andy asking for update on MK Dons SET plans for community engagement and how residents can access playing fields at certain times. 14/03/24 Clerk to give an update under 166.4. 24/05/24 Email to Andy to set up a meeting to discuss using Sports Hub for MKCAB/Coffee mornings. 26/05/24 met with Andy. w/c 15July 24, arrange a meeting with new MK Dons SET CEO to discuss community engagement. 18/07/24 Clerk met with CEO, will give update at meeting 08/08/24.	OPEN
17/01/2024 11/04/2024 14/11/2024	FC23/24-157 FC24/25-014 FC24/25-111	<b>Biodiversity</b> 157 Under the 2021 Environment Act, public authorities (including town and parish councils) operating in England. must consider what they can do to conserve and enhance biodiversity. Clerk presented the draft template circulated by Buckingham Association of Local Councils and asked Council to consider the details and come back to a future meeting with more details relating specifically to Fairfields Community Council. Council AGREED. <b>014.1 Local Nature Recovery Strategy</b> (LNRS) Bucks + MK- Biodiversity Workshop 08/04/24. Clerk confirmed that she had attended the workshop, which was of some benefit but didn't really give ideas for smaller councils to consider. Further investigation is required. <b>014.2 Hedgehog Highways Project.</b> Council discussed the concept and agreed that this is a good idea and goes towards our part in encouraging residents to save these spiky creatures from extinction. Council RESOLVED to purchase 50 Hedgehog Highway surrounds and 50 information leaflets, at a cost of £150. These items will be displayed at future events and meetings, where residents can help themselves. If interested, residents can also email: HedgehogsRus@mail.com <b>111 Community Orchard</b> , council to consider proposal.	Clerk	11/04/24 Clerk to give an update under item FC24/25-014. 22/05/24 Clerk to attend a Net-Zero Summit to get more ideas on what we can do locally. <b>014.2</b> 10/06/24 Clerk ordered a box of 50 Hedgehog surrounds. 09/07/24 attended Scribe Biodiversity Part 2. <b>111</b> 14/11/24 Clerk confirmed she had met with the Chair of Mid Shires Orchard Group to initially find out if both Apollo Green and Maximus Allotment site would be suitable for growing a community orchard, the answer was yes. Council RESOLVED that the Clerk go ahead and engage with the community to find out if anybody will be interested in getting a working group together to discuss and put forward a proposal to full council to consider.	OPEN
14/03/24	FC23/24-177	<b>New Noticeboard.</b> Council AGREED that the Clerk go ahead with purchasing an additional double sided/lockable noticeboard, to be sited at the All Hallows Play Park. Clerk confirmed that an additional noticeboard had been budgeted for in the new financial year 2024/25.	Clerk	23/04/24 Clerk sent proposed location to councillors to consider. 24/04/24 Clerk sent email to The Parks Trust to ask permission to install. 26/04/24 Parks Trust permission granted, Clerk to order new noticeboard. 28/05/24 Quotes received, asked TPT if they wish to share the noticeboard, await response. 10/07/24 chased TPT regarding sharing the noticeboard. <b>03/09/24</b> asked TPT if they offer an installation service. <b>09/09/24</b> Clerk met with TPT to agree new location, TPT do not want to share board. <b>15/10/24</b> Asked fellow Clerks for details of local company to install. <b>15/10/24</b> Asked Barratts if any services run along proposed noticeboard location. <b>15/10/24</b> Asked MKCC Licensing (advertising), if need permission to install new noticeboard. <b>30/10/24</b> John Turner confirmed no services on maked area on map. <b>14/11/24</b> Chased MKCC for an update regarding advertising. <b>14/11/24</b> Licensing have responded and forwarded to customer services, Clerk queries as should fall under either Licensing or Planning! <b>25/11/24</b> Emailed MW at Parks Trust re lead time and getting hedge trimmed back at All Hallows. <b>25/11/24</b> emailed RTM regarding installation and lead time for delivery. <b>27/11/24</b> Ordered noticeboard from Greenbarnes. <b>13/02/25</b> Chased Greenbarnes on delivery date. <b>14/02/25</b> Greenbarnes are still waiting for the boards to come in, we are expecting them in next week. The delay is due to them being non-standard with painted backs. <b>07/03/25</b> Delivered to RTM, awaiting installation.	OPEN
09/07/24	OTHER	<b>Apollo Green Title Deeds</b>	Clerk	Change address details to current Clerk address.	OPEN
09/07/24	OTHER	<b>Change all official documentation from Parish to Community Council</b>	Clerk		OPEN

11/07/19		<b>Public Art - Apollo Green</b> Project funded by S106 Public Art funding, various suggestions discussed. Designer: Dallas-Pierce-Quintero (DPQ) Website: <a href="http://www.explorefw.org.uk">www.explorefw.org.uk</a>	Clerk	<p><b>13-06-24</b> LLPQ presented the final concept for Apollo Green.</p> <p>a. Periscope Mirror. On more in-depth discussions, it was agreed that the view from Apollo Green, with the hedgerow at the bottom, would be very challenging as the hedgerow is not owned or maintained by FCC. If the budget allows, an alternative option will be presented.</p> <p>b. Reflection Bench. This will surround the old tree on the corner of Apollo Green and all agreed this would be a good idea. Concern was raised about having metal seating, regarding heat and cleaning. However, David confirmed that it would be inspected by ROSPA for safety.</p> <p>c. Polished Spere. This will be situated on the corner of Apollo Green near the school. All agreed that this would be a nice idea.</p> <p>The full presentation can be seen on our website <a href="https://fairfields-pc.gov.uk/agendas-minutes/">https://fairfields-pc.gov.uk/agendas-minutes/</a></p> <p><b>26/09/24</b> Clerk asked for an update from the artist Cris Lamarque and David Pierce. <b>11/10/24</b> David responded, due to sad loss of Louise Izod (MKCC) project had been put on temporary hold. New update due shortly. <b>28/10/24</b> David introduced new person who would be taking over (Juliet Quintero). <b>06/11/24</b> Juliet confirmed will attend the Dec 24 meeting to give an update. <b>09/01/25</b> Juliet attended and gave an overview of new concept ideas. <b>13/02/25</b> Juliet to present and agree concepts to show to residents. <b>13/03/25</b> Illustration to be included in the Spring Newsletter for residents to see.</p>	OPEN
01/10/24	OTHER	<b>GIS-Mapping (MKCC)</b>	Clerk	<p>are; completed and returned questionnaire. <b>17/02/25</b> MKCC confirmed our log on details to their GIS mapping portal.</p>	OPEN
14/11/24	FC24/25-110.5	<b>MKCC grant to improve Maximus Allotment site</b> , council to consider	Clerk	<p><b>14/11/24</b> Council reviewed the offer presented by MKCC and RESOLVED to agree to the £4,500 grant offer to use to get stones removed and bulk delivery of compost to improve soil quality. <b>07/02/25</b> requested an update from PvG. <b>03/03/25</b> requested an update from PvG. <b>11/03/25</b> requested an update from PvG.</p>	OPEN
14/11/24	FC24/25-112	<b>Risk Assessment</b> . Clerk to look at the warranty on bins 6 and 9.	Clerk	<p><b>05/03/25</b> researched when the bins were purchased. <b>05/03/25</b> sent warranty enquiry with photo's and original invoices to Broxap. <b>10/03/25</b> Broxap confirmed that the warranty only covers anti-perforation and not peeling paint. Broxap has offered to provide a work instruction and a repair kit FOC to facilitate the repair. Clerk accepted, await delivery.</p>	OPEN
14/11/24	OTHER	<b>Allotment Water Meters.</b>		<p><b>02/02/23</b> Clerk queried where water meters were with Barratts. <b>14/11/24</b> notified JT that Maximus water supply had been switched off. JT confirmed water supply had been installed on MX on 29 July 2020. <b>22/01/25</b> JT arranged a meeting with Anglian Water regarding installation of meters. JT confirmed that any historic charges would be for Barratts as they had not installed the meters earlier. <b>10/02/25</b> Clerk received the reference numbers for water meters. Clerk asked that water meters are installed "turned off". <b>04/03/25</b> JT confirmed that both meters have now been installed and FCC will be charged going forward.</p>	CLOSED
08/01/25	OTHER	<b>Green Clothing Bin.</b>	Clerk	<p><b>08/01/25</b> Clerk called the number on the bin only to be told it was Michaela who was dealing with that, left my details but not had a call back. <b>09/01/25</b> Clerk called again and left a message on the mobile number as no answer. <b>14/01/25</b> Called mobile number 07527 923967 again, no answer! <b>06/03/25</b> sent details to developer to try and get a result.</p>	OPEN
09/01/2025 13/03/2025	FC24/25-131.1 FC24/25-161	<b>Future Agenda Item</b> . Clerk to have a look at the options of chaning our facebook page as it is too similar to the Residents facebook page	Clerk	<b>13/03/25</b> Agenda item	OPEN
13/02/25	FC24/25-139	<b>Community Bus Service</b> . Council to consider a joint project with six other neighbouring councils. (Whitehouse, Stony Stratford, Wolverton & Greenleys, Bradwell, New Bradwell, Haversham). Look at a bus services, logistics, carrier(s).	Clerk	<b>13/03/25</b> Clerk to meet with other officers for initial meeting.	OPEN
13/02/25	FC24/25-142	<b>Allotment Water Charges</b> . Council reviewed and agreed the communication to go out to all allotment tenants this month.	Clerk	<b>18/02/25</b> Communication sent to all tenants and uploaded onto tenant files.	CLOSED