

FULL COUNCIL MEETING MINUTES

Held on Thursday 13 June 2024 at 19h00
At Fairfields Sports Hub, Apollo Avenue, Fairfields, MK11 4BA

Councillors present: Jake Bloomfield (Chair), Shelley Holmes, Ron Holmes
Apologies: Council RESOLVED to accept apologies from Cllr Lauren Scott-Turner.
Not present: Cllr Jennifer Wilson-Marklew.

Officer present: Vicky Mote (Clerk/RFO).
Members of the public: None.

Meeting started at 19h00.

FC24/25-043 Public question time, including Ward Councillor updates.

In accordance with Standing Order 1(d), members of the public may ask questions on any matters dealt with by Full Council, which are included on this agenda. None present.

FC24/25-044 Minutes.

Council RESOLVED that the draft minutes of the Annual and Full Council Meetings held on 09 May 2024 be accepted as a true copy; duly signed by the Chair.

FC24/25-045 Internal Audit Report

There were no actions or observations, Council RESOLVED to adopt the internal audit report.

FC24/25-046 Finance.

1. Payments: Council NOTED and APPROVED the list of payments made from 01/05/24 to 31/05/24. Bank balances as at 31/05/24 was £123,093.65.

FAIRFIELDS COMMUNITY COUNCIL PAYMENTS 01-05-24 to 31-05-24

DATE	SUPPLIER	AMOUNT	DETAILS
10/05/2024	PAYROLL	£895.98	Payroll-Apr 24
10/05/2024	RTM LANDSCAPES LTD-4617	£710.00	Landscaping-Apr 24
10/05/2024	CLOUDY GROUP-6610	£41.99	Website Hosting
13/05/2024	SLCC ENTERPRISES	£78.00	Net Zero Summit-22 May 24
13/05/2024	CLOUDY GROUP	£207.82	IT Support-May 24
20/05/2024	SPOTLESS WINDOW CL	£30.00	Bus Shelter clean
20/05/2024	MILTON KEYNES DONS-2715	£16.67	Residents Meeting 23/05/24
20/05/2024	CLOUDY GROUP-3158	£718.50	Office 365 Migration + Training
30/05/2024	BUSINESS CHG CRD	£117.02	Business Charge Card payment
31/05/2024	BUCKINGHAMSHIRE PE	£3,803.77	Payroll-May 24
TOTAL		£6,619.75	

2. Charge Card: Council NOTED and APPROVED the transactions made 01/05/24 to 31/05/24.

LLOYDS CHARGE CARD REPORT - MAY 2024				
DATE	SUPPLIER	AMOUNT	DD	DETAILS
23/04/2024	AMAZON* 204-5500510-08 LONDON LND	£78.77		Safety Helmet, Anit-vibration gloved, Jerry Can, First Aid Kit
24/04/2024	MSFT * E0800RVBV1 MSBILL.INFO GBR	£11.57		Microsoft License (Clerk)
24/04/2024	MSFT * E0800RVG75 MSBILL.INFO GBR	£26.68		Microsoft License (Councillors)
30/05/2024	DIRECT DEBIT PAYMENT - THANK YOU		-£117.02	
16/05/2024	AMZNMktplace*H74EI0EU4 amazon.co.uk GBR	£24.49		Squires Lock MA Allotment

3. Banking: Council reviewed further options and RESOLVED:
- 3.1 To open a 95-Day notice account with Redwood Bank and transfer £50,000 from the Lloyds Bank account.
 - 3.2 To appoint Cllr Jake Bloomfield, Shelley Holmes and Clerk/RFO as signatories on the account.
 - 3.3 Dual signatory mandate.
 - 3.4 Clerk/RFO appointed as the administrator of the account.

4. Grants: There were no grants to consider.

FC24/25-047 Reports.

1. Clerk: gave an update on all outstanding previous meeting actions, full report posted on the website. <https://fairfields-pc.gov.uk/agendas-minutes/>
2. Councillors: There were no reports.
3. Milton Keynes City Council (MKCC): to note updates.

Allotments: legal handover still ongoing.

Fairfields Primary School crossing: no further update from last meeting.

LP4 Play Park (opposite primary school): Will be opening in July 24.

Tudor Gardens Redway Link: no further update from last meeting.

4. Developer (Barratts/David Wilson): to note updates.

Land Responsibility-Old Reservoir

Access to the bunker has now been secured with metal plates. Hegarty are the end users to look after going forward. Before they take handover, developer needs to clear the area, review any potential risks and remove, review all trees and then replace the heras fencing with a 3 bar fence. This work will happen towards the end of the year.

Carpark Barrier off Maximus Court.

Still with developer commercial team, this will be handed over with the legal transfer of the allotment sites.

Shops

The smaller unit is now on the market, the end user will be announced once confirmed.

All enquiries to ianleather@brayfoxsmith.com

GSN Exclusion Fencing

No further updates, developer is in the process of instructing a company to remove.

Zip-Wire Play Area

Works all completed.

Landscaping Areas of Ownership

Awaiting a clean map on all areas of ownership, the current map has sensitive information on it.

5. Fairfields Sports Hub: no updates.

FC24/25-048 Public Art.

David Pierce (Founder) of Dallas-Pierce-Quintero presented the final concept for Public Art on Apollo Green.

- a. Periscope Mirror. On more in-depth discussions, it was agreed that the view from Apollo Green, with the hedgerow at the bottom, would be very challenging as the hedgerow is not owned or maintained by FCC. If the budget allows, an alternative option will be presented.
- b. Reflection Bench. This will surround the old tree on the corner of Apollo Green and all agreed this would be a good idea. Concern was raised about having metal seating, regarding heat and cleaning. However, David confirmed that it would be inspected by ROSPA for safety.
- c. Polished Spere. This will be situated on the corner of Apollo Green near the school. All agreed that this would be a nice idea.

The full presentation can be seen on our website <https://fairfields-pc.gov.uk/agendas-minutes/>

FC24/25-049 Operational.

Allotment Report Clerk gave an update.

40 outstanding tenancy agreements chased as not returned.

9 plots on Maximus strimmed down (FCC responsibility).

2 vacant plots fully covered.

2 vacant plots part covered.

40 inspection warnings were issued.

One tenant gave notice to quit on Marius allotment.

FC24/25-050 Planning Applications (list circulated prior to meeting).

- 24/00981/HOU At: 7 Bacchus Lane, Fairfields, Milton Keynes, MK11 4AA.
Proposal: The erection of a single storey rear extension with roof light.
Rear landscaping changes.
There were no comments from Fairfields Community Council.
- 24/01167/PRIOR At: 5 Agrippa Crescent Fairfields Milton Keynes MK11 4AY.
Proposal: Prior Approval of single storey rear extension, with eaves of 2.4 metres and maximum height of 3.3 metres, extending 6 metres from the original rear wall.
There were no comments from Fairfields Community Council.
- 24/01256/DISCON At: Land West of Watling Street and North of Calverton Lane Milton Keynes Western Expansion Area 11 Fairfields Local Centre (Parcels 21C & 1C). Approval of details required by conditions 10 (Drainage) and 11 (Maintenance) of permission ref. 21/03028/REM.
Notification only.

FC24/25-051 Licensing Applications (list circulated prior to meeting).

Boroughwide Street Trading Consent – Renewal. Council NOTED the following renewal application:

Mr Guci Ices Ltd (R481 0SH), Monday to Sunday 12h00 to 21h00

FC24/25-052 Consultations. There were no consultations to consider.

FC24/25-053 Event(s). Council to consider and agree ideas for an annual events calendar.

1. National Allotment week (12-18 Aug).

Council RESOLVED to have an open day on Saturday 17 August 24 as follows:

Marius Allotment site will be open to residents 10h30-12h00.

Maximus Allotment site will be open to residents 14h00-15h30.

2. Playing Fields.

The Sports Hub has offered the chance of using one of their pitches as a green space for general use on a Thursday evening. Residents to get in contact with Vicky clerk@fairfields-pc.gov.uk if this is something they would like to use; this has to be supervised.

3. Coffee Morning(s).

Council RESOLVED to go ahead with some trial coffee mornings on Wednesday 24 July and Wednesday 07 August from 10h30 to 12h00 at The Sports Hub. Light refreshments will be offered, all are welcome.

Other events proposed and agreed:

Litter Picks

Sunday 14 July and Sunday 15 September, 10h30-12h00, meet at All Hallows Play Park.

Summer Basketball Coaching

Council RESOLVED to go ahead with sponsoring MK Breakers at a cost of £500 for 2 x 60 minute sessions (by age group) per week for 4 weeks in summer holidays, two coaches for each session. Coaches are L2 Basketball England qualified, DBS and Safeguarding certified, and carry Public Liability and Professional indemnity insurances. More details to follow, contact Vicky clerk@fairfields-pc.gov.uk if your children are interested.

Street Food and Outdoor Games

Coming soon.

Quiz Night

Will be arranged in the last quarter of the year.

FC24/25-054 Future Agenda Items and next Meeting(s).

Council to note the next full council meeting on Thursday 11 July 24 at 19h00.

Meeting ended at 20h52.

DATE	NAME / POSITION	SIGNATURE
11/07/23	Cllr Jake Bloomfield (Chair	