



## FULL COUNCIL MEETING MINUTES

Held on Thursday 14 March 2024 at 19h00  
In Fairfields Sports Hub, Apollo Avenue, Fairfields, MK11 4BA

**Councillors present:** Jake Bloomfield (Chair), Shelley Holmes, Ron Holmes.

**Officer present:** Vicky Mote (Clerk/RFO).

**Milton Keynes City Council present:** Paul van Geete sent apologies.

**Members of the public:** Four present.

Meeting started at 19h00.

**FC23/24-160 Apologies.** None received.

**Absent:** Councillor Jennifer Wilson-Marklew (no apologies received).

**Resignation:** Council noted the resignation of Councillor Jovita Kodyte.

**FC23/24-161 Declaration of Interests.**

In accordance with the Localism Act 2011 Section 29(1). There were none.

**FC23/24-162 Co-Option.**

Clerk circulated an application received from Lauren Scott-Turner and confirmed that she had met with the candidate to run through the role of a councillor. The Chair asked Council if they had any questions, none were raised. Council RESOLVED to go ahead and co-opt Lauren Scott-Turner, who was not present. Clerk to arrange a meeting and get Acceptance of Office form signed, prior to the next full council meeting.

**FC23/24-163 Public question time, including Ward Councillor updates.**

In accordance with Standing Order 1(d), members of the public may ask questions on any matters dealt with by Full Council, which are included on this agenda.

Redway link to Tudor Gardens (Stony)

Resident asked for an update, Clerk confirm that it is still going ahead, it's sitting with MKCC Planning for approval.

Dog Bin corner Albus Close/Cicero

Resident reported that this bin is facing the wrong way, residents have to go onto the muddy grass to dispose of their dog bags. Clerk to investigate.

Green Space around Fairfields

Resident raised a concern about this being developed in the future. Clerk confirmed that the green open spaces, that run immediately behind Fairfields, up to the development boundary, starting from the old reservoir (Stony end) and up to the Primary school, will be managed by The Parks Trust and therefore not developed.

Parking

Resident asked if visitor parking is allowed to be used by residents. Clerk confirmed that there are not rules or laws in place to stop this happening. Resident asked if a Residents Association could be formed and have the power to impose certain bylaws. Clerk confirmed that she would need to investigate further.

#### **FC23/24-164 Minutes.**

Council RESOLVED that the draft minutes of the Full Council Meeting held on 17 January 2024, be accepted as a true copy; duly signed by the Chair.

#### **FC23/24-165 Finance.**

1. Payments: there were no questions raised, Council NOTED the list of payments made from 01/01/24 to 29/02/24.
2. Finance Report: there were no questions raised, Council NOTED the financial monitoring report showing receipts and payments vs budget to date 29/02/24.
3. Charge Card: Council NOTED the transactions made by the Clerk 23/01/24-08/02/24.
4. Grants: there were no grants to consider.

#### **FC23/24-166 Reports.**

1. Clerk: gave an update on previous meeting minute actions
2. Councillors: there were no reports to note.
3. Milton Keynes City Council (MKCC): Clerk requested an update on the following:  
  
**School crossing**: MKCC has written to the Developer regarding a school crossing, seeking to agree with them a variation to the s38 (Highway) Agreement, to allow for the installation of a crossing. Both parties must agree on these works to ensure that MKCC is happy when it comes to adopting the roads; ongoing.  
  
**Allotment ownership**: MKCC solicitors are still waiting to hear from the Developer on the official legal handover of both allotment sites.
4. Developer (Barratts/David Wilson): Clerk requested updates, not received prior to meeting.
5. Fairfields Sports Hub: Clerk confirmed that she had met the Facility Manager to discuss ways in which both we as the community council and residents could use the hub; ongoing.

#### **FC23/24-167 Operational.**

1. Allotment Report. Clerk confirmed that covering of vacant plots on Maximus site had commenced. Clerk asked that councillors meet at the site to review various options, in preparation for the new landscaping contract.  
Marius site is fully occupied.
2. Financial Accounting Package. Council currently running their accounts on spreadsheets, Clerk put forward a proposal to move to an accounting package; documents circulated with details of two company proposals, a third company had not responded.  
Council RESOLVED to accept the recommendation put forward by the Clerk and agreed to go ahead with SCRIBE accounting package at an annual cost of £660.
3. IT Support. Clerk currently manages all the IT system set up and troubleshooting. Clerk circulated the details and presented a summary of three proposals for a fully supported IT service, to include IT security.  
Council RESOLVED to accept the recommendation put forward by the Clerk and agreed to go ahead with CLOUDY IT at a monthly cost of £115.94, which will fluctuate, depending on number of licenses required. This package includes a Cloud based advanced security package.

**FC23/24-168 Virtual Meetings.**

Council to consider if they want to look at the option of investing in technology to allow residents to attend meetings virtually, which would encourage further engagement. Council AGREED in principle, Clerk to come back with some options for consideration.

**FC23/24-169 Milton Keynes Citizens Advice (MKCAB).**

Clerk gave an update following a meeting on 27/02/24 with both the Director of MKCAB and Clerk at Whitehouse, to discuss the opportunity of a collaborative agreement between the two councils, for a more local outreach service for residents. The service is currently being used by both Fairfields and Whitehouse residents. Council AGREED that this would be a good initiative and awaits the outcome of the Whitehouse council meeting.

**FC23/24-170 Planning Applications** (list circulated prior to meeting). The following planning applications were NOTED, no comments submitted by the council.

- 24/00043/DISCON At: Wea Area 10-1 - 10-3 Watling Street H3 To H4 Milton Keynes.  
Proposal: Approval of details required by condition 3 (External facing and surfacing materials and fencing) of permission ref. 12/00677/MKPCR.  
NOTIFICATION ONLY.
- 24/00201/CLUP At: 1 Gladius Grove Fairfields Milton Keynes MK11 4DE.  
Proposal: Certificate of lawfulness for a loft conversion with new roof lights and garage conversion. NOTIFICATION ONLY.
- 24/00202/HOU At: 1 Gladius Grove Fairfields Milton Keynes MK11 4DE.  
Proposal: Erection of rear extension with new roof lights and erection of infill between new rear extension and existing garage.
- 24/00269/DOSCON At: Wea Area 11 Watling Street H2 To H3 Milton Keynes.  
Proposal: Approval of details required by condition 10 (Surface water drainage - Scheme), condition 11 (Surface water drainage - Maintenance) and condition 12 (Landscape management plan) of permission ref. 21/03028/REM.  
NOTIFICATION ONLY.
- 24/00359/ADV At: Unit 1 82 Apollo Avenue Fairfields Milton Keynes MK11 4EB.  
Proposal: Advertisement consent for the installation of 10x fascia sign, 1x projecting sign.

**FC23/24-171 Licensing Applications** (list circulated prior to meeting). Council NOTED the following applications, no comments submitted.

Boroughwide Licensing Applications

Soft 99 Whip (S99WHP)-renewal	Mon-Sun 15h00-20h00
Mr Guci Ices Ltd (R481OSH)-renewal	Mon-Sun 15h00-18h00
MSJ Ice Cream Services (FJ69UYA)-renewal	Mon-Sun 15h30-19h30

Street License

Munchies, Burners Lane, Kiln Farm-New	Mon-Sun 08h00-14h00
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**FC23/24-172 Consultations.**

Council NOTED.

1. Get Around MK: electric vehicles survey: 06/09/23 to 31/03/24.

**FC23/24-173 Event(s).**

Council to consider some ideas for an annual events calendar.

1. Keep Britain Tidy Campaign 15-31 March: Council AGREED to hold a litter pick on Saturday 30/03/24 from 10h30-12h00. Volunteers to meet at the All Hallows Play Park.

**FC23/24-174 Residents Survey.**

Council AGREED the final version and confirmed that a hard copy would be delivered with the latest newsletter. An electronic version has also been set up and the Clerk will advertise further via Noticeboard, Website and Facebook page.

**FC23/24-175 Fairfields Community Centre.**

Council went back to the original feasibility report carried out by MKCC, dated 19/06/20 and agreed their preference to Option C. Having discussed the location again with MKCC, Council considers it more appropriate to keep the original site, next to Fairfields Primary School. It is anticipated that this will not delay the build any further as MKCC confirmed that they had already spent money on this site. Council considered that the site behind the shops is quite enclosed and in closed proximity to the residents' units, which might cause a potential nuisance.

**FC23/24-176 Fairfields Community Council Logo.**

Council reviewed the logo concepts put forward and agreed that Options 1, 5, 12 and 13 be put forward to the residents to have the final say. These concepts have been included in the latest newsletter, Clerk will also advertise further via Noticeboard, Website and Facebook page.

**FC23/24-177 New Noticeboard.**

Council AGREED that the Clerk go ahead with purchasing an additional double sided/lockable noticeboard, to be sited at the All Hallows Play Park. Clerk confirmed that an additional noticeboard had been budgeted for in the new financial year 2024/25.

**FC23/24-178 Future Agenda Items and next Meeting.**

1. Future agenda items for consideration.
  - (a) Annual Residents meeting, Council AGREED that the same format as last year be used. Clerk to investigate further with potential presenters and propose a date.
2. Council NOTED the next full council meeting on Thursday 11 April 24 at 19h00.

Meeting ended at 20h46

Name/Position:	Jake Bloomfield (CHAIR)
Signature:	
Date:	11/04/24