

FAIRFIELDS PARISH COUNCIL

11 Gladius Grove
Fairfields
Milton Keynes
MK11 4DE



Minutes of Annual Parish Council Meeting
held remotely Thursday 6th May 2021

	Action
<p>Item 1. Election of the Chair of the Council Cllr R Burn nominated Cllr I Hunt and Cllr J Harris seconded the nomination. The motion was passed unanimously and Councillor Ian Hunt was elected as Chairman for the year 2021/2022. It was agreed that Cllr Hunt would sign the Declaration of acceptance of office in the next few days when appropriate arrangements could be made due to the pandemic. Cllr R Burn instigated a vote of thanks to the outgoing Chairman Cllr S Webb for all his work in setting up and running the Parish for the past two years. The motion was passed unanimously.</p>	
<p>Item 2. Election of the Vice-Chair of the Council Cllr I Hunt nominated Cllr J Harris and Cllr R Burn seconded the nomination. The motion was passed unanimously</p>	
<p>Item 3. Members present Cllr I Hunt (Chairman) Cllr J Harris (Vice chairman) Cllr R Burn Cllr P Gupta Cllr K Findlay Mrs J Nicholas Clerk</p>	
<p>Item 4. Apologies Cllr S Webb sent his apologies as he was having technical difficulties joining the meeting. (joined the meeting later)</p>	
<p>Item 5. Declarations of Personal and Prejudicial Interest All councillors present acknowledged that they may have an interest in all policies discussed but none felt it should prevent them from voting</p>	
<p>Item 6 Minutes of the previous Annual meeting of the Council The minutes from 9th May 2019 were approved. This was the previous meeting as there had been no meeting in 2020 due to the pandemic.</p>	
<p>Item 7 Annual report of the Parish Council 2020/2021 The Chairman's Annual report is attached to these minutes.</p>	
<p>Item 8 Standing Committees It was decided unanimously that no Standing Committees would be set up</p>	

<p>Item 9 Appointment of Internal Auditor It was decided unanimously that Auditing Solutions be appointed as Internal Auditors for the year 2020/2021 accounts</p>	
<p>Item 10 Statutory documents Councils Statutory documents Financial Regulations Standing Orders Code of Conduct Were adopted unanimously</p> <p>Councillor Attendance list was accepted unanimously</p> <p>Councillor S Webb joined the meeting.</p>	
<p>Item 11 Membership of other bodies It was decided unanimously that</p> <ul style="list-style-type: none"> a) The Society of Local council Clerks would not be joined Membership of b) Bucks & MK Association of Local Councils/Nation Association of Local councils and c) Milton Keynes Association of Local councils Would be continued. 	
<p>Item 12 External Representation Representatives to outside bodies were appointed Cllr Burn to MK Association of Local councils Cllr I Hunt and Cllr J Harris to MK Parishes Forum</p> <p>It was pointed out that all Councillors could attend but representatives only could vote unless they appointed a proxy.</p>	
<p>Item 13 Inventory of Assets The Inventory of Assets was approved with the addition of the Parish laptop.</p>	
<p>Item 14 Date of next meeting Next meeting 12th May 2022</p>	

Meeting closed 19.15

Signed.....Chairman