

FAIRFIELDS COMMUNITY COUNCIL

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FULL COUNCIL MEETING MINUTES

Thursday 14 September 2023 @ 19h00

At Fairfields Sports Hub, Apollo Avenue, Fairfields, MK11 4BA

IN ATTENDANCE:

Councillors: Cllr Jake Bloomfield (JB)-Vice, Cllr Shelley Holmes (SH), Cllr Jennifer Wilson-Marklew (JWM)-arrived 19h08

Officer: Vicky Mote (Clerk/RFO)

MKCC: Paul van Geete

Members of the public: 3

Meeting started at 19h08 and was chaired by Cllr Jake Bloomfield

REF	MINUTES
FC23/24-79	Apologies: Council RESOLVED to accept apologies from Cllr Edward Martin.
FC23/24-80	Declarations of Interests: To note councillors' declarations of interest in matters on the agenda (Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, councillors are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting). None to declare.
FC23/24-81	Co-option: Clerk confirmed that she had met with Jovita Kodyte, who has many skills and knowledge to bring to the team. Cllr JB read out the candidates' application to Council, there were no questions raised. Cllr JWM also gave an overview, having met and spoken to the candidate. Jovita Kodyte was not able to attend the meeting, however, did agree to be co-opted in her absence if no further questions were raised. Council RESOLVED to co-op Jovita Kodyte as a councillor.
FC23/24-82	Public question time, including Parish and Ward Councillor updates: In accordance with Standing Order 1(d), members of the public may ask questions on any matters dealt with by Full Council, which are included on this agenda. Members of the public raised the following: <ol style="list-style-type: none">1. Issue with some drain covers, opposite 155 Cicero Crescent, not fitted properly and therefore noisy when vehicles cross them. These had previously been reported to Barratts. Clerk will raise with Barratts again.

	<p>2. When will the shops be complete. Clerk stated that Barratts wish to be off site by September 24 and will ask about anticipated completion of shops.</p>
FC23/24-83	<p>Minutes. Council RESOLVED that the draft minutes of the Full Council Meeting held on 10 August 2023, be accepted as a true copy. Duly signed by Cllr JB (Vice-chair).</p>
FC23/24-84	<p>Finance Matters.</p> <ol style="list-style-type: none"> 1. Payments: Council NOTED the list of payments made 01/08/23 to 31/08/23. 2. Finance Report: Council NOTED the report presented by the Clerk, showing receipts and payments vs budget YTD 31/08/23. 3. Projected year-end budget 31-03-24. Council NOTED the year-end position. Cllr SH asked for clarity on a couple of figures; personal costs, insurance and MK Play Association; Clerk will review and update offline. 4. Grants, there were no grants to consider. 5. Council Debit/Credit Card, Clerk presented the difference between all card types: <u>Debit Card</u>-risk to both employee and council as no spending limit can be applied. <u>Credit Card</u>-minimum limit of £1000 can be applied and offers payment terms. <u>Charge Card</u>-minimum limit of £1000 can be applied and must be settled each month. Clerk recommended Council apply for a Charge Card. Council RESOLVED that the Clerk apply for a Charge Card with a spending limit of £1000 and debit balance to be paid off each month. 6. Payroll: Council AGREED that the Clerk can go ahead and set up a Standing Order for monthly payroll. Additional overtime payments to be actioned as one-off transactions where necessary. Cllr SH asked about the HMRC implication, Clerk confirmed this would be addressed in the normal way through payroll entry.
FC23/24-85	<p>Local Government Pension Scheme, Council to review and adopt the Employer discretionary policy. Clerk requested that this be carried forward due to workload, Council AGREED.</p>
FC23/24-86	<p>Reports</p> <ol style="list-style-type: none"> 1. Clerk: Council NOTED the update given by the Clerk on previous outstanding/ongoing meeting actions. 2. Councillors: There were no councillor reports to note. 3. Milton Keynes City Council (MKCC): to note updates. Chair of the meeting took this item at the beginning of the agenda. Paul van Geete (PvG) gave the following update:

	<p><u>Community Centre</u> PvG proposes to present an updated version of the drawings in the next meeting on 12/10/23.</p> <p><u>Local Play Park (LP4)</u> The Parks Trust has come out to view the site and has a number of snagging issues to be resolved. The works will continue into October regarding the soft landscaping. It is anticipated that it will be completed by year end.</p> <p>4. Developer (Barratts/David Wilson): There were no updates. 5. Fairfield's Sports Hub: There were no updates.</p>
FC23/24-87	<p>Operational (Clerk to update)</p> <ol style="list-style-type: none"> 1. <u>Allotment Report</u>, Council NOTED. 2. <u>Allotment Inspection App and hardware-EDGE IT</u>. Carried Forward. 3. <u>Allotment Management Proposal</u>. Clerk to put forward various options relating to the cost of managing the allotment sites and vacant plots. Clerk requested that this be carried forward due to workload, Council AGREED.
FC23/24-88	<p>Speed Indicator Device (SID)-Vespasian.</p> <ol style="list-style-type: none"> 1. Council to consider moving this to Apollo Avenue and agree costs associated with the move. Clerk confirmed that it is not as simple of just moving the equipment, there are a number of challenges/steps as follows: <ul style="list-style-type: none"> • Cost to move the existing device, which would then need to be moved back again. • MKCC will not allow these devices to be mounted on lamp posts due to their weight therefore, there will be a cost to get a new post put in place at an agreed location. • Where to position the device, coming into Apollo or going out of Apollo. • Get permission from the landowner to put up the device. <p>Clerk recommended that Council look at getting a new device for the top end of Apollo. Council RESOLVED that Clerk get quotes and also have a look to see if there are any grants where this equipment can be applied for.</p> 2. Council to consider the renewal cost of a service agreement for the SID's. Clerk presented the updated cost from SWARCO for a 3-year service agreement at £872.92 per SID. Clerk made Council aware that the existing contract, which only covered one of the tow existing SIDs, had expired. Council RESOLVED to defer this decision and asked the Clerk to source further quotes.
FC23/24-89	<p>Planning Applications (list circulated prior to meeting) Clerk presented the list of applications; they were for notification only and therefore none to comment on.</p>

FC23/24-90	<p>Licensing Applications (list circulated prior to meeting) There were no applications to consider.</p>
FC23/24-91	<p>Consultations. Council to consider any live consultations.</p> <ol style="list-style-type: none"> 1. <u>Amended Local Enforcement Plan</u>: 01/09/23 to 13/10/23. 2. <u>Get Around MK: electric vehicles survey</u>: 06/09/23 to 31/03/24. <p>Clerk asked Council if they wish to comment on the current Borough wide consultations, Council did not wish to make any comments at this point in time.</p>
FC23/24-92	<p>Festive Event(s). Clerk to give an update on the Santa Float. The Rotary Club has lost a number of its members, so their resources for the Santa collection are very limited however, they do want to rise to the challenge.</p> <p>The Rotary Club has confirmed that they are aware of the Foodbank planning to do a Santa patrol in Fairfields.</p> <p>Clerk is not aware of this and will find out more information. Once all information collated, Clerk to find out if there are any volunteers who are keen to help out The Rotary Club again this year.</p>
FC23/24-93	<p>Future Agenda Items and next Meeting.</p> <ol style="list-style-type: none"> 1. There were no future agenda items for consideration. 2. Council NOTED the next full council meeting on 12 October 23 starting at 19h00.

Meeting ended at 20h20