

FAIRFIELDS COMMUNITY COUNCIL

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FULL COUNCIL MEETING

Thursday 10 August 2023 @ 18h30

At Fairfields Sports Hub, Apollo Avenue, Fairfields, MK11 4BA

IN ATTENDANCE:

Councillors: Cllr's Edward Martin (EM)-Chair, Jake Bloomfield (JB)-Vice,
Shelley Holmes (SH),

Officer: Vicky Mote (Clerk/RFO)

MKCC: Apologies received from Paul van Geete

Crimewave: Justin Hammond

Members of the public: 2

Meeting started at 18h33

REF	MINUTES
FC23/24-62	Apologies: No apologies received. Not in attendance: Cllr Jennifer Wilson-Marklew.
FC23/24-63	Declarations of Interests: To note councillors' declarations of interest in matters on the agenda (Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, councillors are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting). None to declare.
FC23/24-64	Public question time, including Parish and Ward Councillor updates: In accordance with Standing Order 1(d), members of the public may ask questions on any matters dealt with by Full Council, which are included on this agenda. No questions from the public. Chair proposed agenda item FFC23/24-72 Crimewave be brought forward, Council agreed.
FC23/24-65	Minutes. Council RESOLVED that the draft minutes of the Full Council Meeting held on 08 June 2023, be accepted as a true copy. Duly signed by Cllr EM (Chair).

FC23/24-66	<p>Finance Matters.</p> <p>1. Payments: Council NOTED the list of payment made 01/06/23 to 31/07/23. Cllr JB asked for clarity on the costs from MK Garden Works, Clerk confirmed they were the monthly allotment landscaping costs and maintenance of vacant plots.</p> <p>2. Finance Report: <i>(Reports can be found on FCC website or on request to the Clerk).</i> Council NOTED the following reported presented by RFO.</p> <p><u>Payments vs Budget to 31/07/23.</u> Cllr EM asked for clarity on the percentage spend of 93% against Allotments. Clerk acknowledged error; it should be showing as 167% of budget. Clerk confirmed that the current costs of running the allotment sites is being subsidised by the public purse and that a full report and recommendations will be presented at the next meeting.</p> <p>Cllr SH confirmed that whilst overall we are within the budget at this point in the year (34%), it is clear that it will not be the case as we progress through the year. Clerk agreed and acknowledged that there are several factors involved and confirmed that a draft projected year end outcome will be presented at the next meeting.</p> <p><u>Income Report to 31/07/23.</u> Clerk confirmed that the second half of precept payment is due in September from Milton Keynes City Council (MKCC).</p> <p>3. Grants, there were no applications to consider.</p> <p>4. Council Debit/Credit Card, Council discussed the option of a Debit Card, as presented by the Clerk. Clerk pointed out the risk for both employee and council of not being able to put a limit on the Debit Card. Council RESOLVED that Clerk to contact Lloyd's bank to find out if a limit can be added to either a Debit or Credit card, which should be in line with financial regulations at £1000.</p>
FC23/24-67	<p>Outsource Payroll, Council to review Clerks proposal. Carried forward from May 23, FC23/24-34.4 As this has not been budgeted for and more complex than originally thought, Clerk recommended to take this to the next Budget planning for 2024/25. Council AGREED.</p>
FC23/24-68	<p>Council Insurance Council RATIFIED details of policy agreed under delegated decision (FC23/24-53).</p>
FC23/24-69	<p>Reports</p> <p>1. Clerk: presented the updated report log on previous meeting minute actions. The following updates given by councillors:</p> <p><u>Minute 6.3 Dog Bin,</u> Clerk to arrange to meet with Cllr EM regarding location.</p>

	<p><u>Minute FC23/24-07 PO Box</u>, discussed further, Council agreed to remove Clerk address from paperwork and add email and phone number. Council RESOLVED not to go ahead with the short term cost of a PO Box number, instead to wait for the completion of the Community Centre, which will have a fixed permanent address.</p> <p><u>Minutes FC23/24-59 Fairfields Primary School (FPS) Eco Project</u>: Cllr SH confirmed that this item can now be closed as it related to a specific project, any future projects will be added as a separate agenda item.</p> <p>2. Councillors: There were no reports or recommendations.</p> <p>3. Milton Keynes City Council (MKCC): no updates.</p> <p>4. Developer (Barratts/David Wilson): Cllr EM gave an update regarding the tender of a new Management Company. Both Chair and Clerk of FCC were invited to a meeting on 02/08/23, where two companies presented to Barratt Homes. It was made very clear that FCC will not get involved in the decision-making, their role is purely to facilitate the process.</p> <p>Barratt Homes will shortly be delivering a letter to all residents, w/c 14/08/23, which will explain where they are in the process and arrangements of a residents meeting.</p> <p>5. Fairfields Sports Hub: no updates.</p>
FC23/24-70	<p>King's Coronation Plaque, Council to consider quotes. Council RESOLVED to go ahead with a plaque and plinth identical to the Queens Jubilee one at Apollo Green, at a budget cost of £200.</p>
FC23/24-71	<p>Operational. Allotment Report-Clerk Clerk presented the report and confirmed that a proposal for future management of allotment costs will be presented in the next meeting for consideration.</p>
FC23/24-72	<p>Crimewave to present their product offering. Clerk introduced Justin Hammond (Managing Director) and set the scene as to why he was invited to present to council and residents. This is a service that FCC and their residents might want to consider in the future as Fairfields grows.</p> <p>Crimewave are an evidence gathering service provider, using specialist re-deployable CCTV cameras. They work with Town, Parish and Community Council, Police, Borough Council and other agencies.</p> <p>Crimewave can deal with things like: Anti-social behaviour, Fly tipping and littering, Dog fouling, Illegal parking, Dangerous driving, Protection of school crossing patrols and pedestrians, school parking issues, Knife crime evidence and support, Crime hotspots, Prosecution of offences identified with support from authorities.</p>
FC23/24-73	<p>Planning Applications (list circulated prior to meeting)</p>

	Clerk circulated the report on all CLOSED planning applications, the majority being DISCON and therefore notification only.
FC23/24-74	Licensing Applications (list circulated prior to meeting) There were no applications to consider.
FC23/24-75	Consultations. Council to consider any live consultations. There were no consultations to consider.
FC23/24-76	Festive Event(s). Council to consider if they wish to arrange any events over the festive season. Cllr SH suggested that FCC might want to contact The Rotary Club, who has arranged the Santa Sleigh in the past. Clerk confirmed that she will make contact to find out if they intend putting the event on this year. Cllr SH proposed the idea of Advent Windows. Cllrs SH confirmed that she is happy to co-ordinate this with residents.
FC23/24-77	Meeting Date. Council NOTED the next full council meeting on 14 September 23 and RESOLVED to trial changing the meeting start time to 19h00 for all meetings going forward.
FC23/24-78	Confidential Item. Council RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business, the Public and Press will be excluded from the following agenda item for the reason of it relating to Councils discussion and agreement on the Clerk's end of 6-month Probationary Review. Following Councils review of the Clerks 6-month probationary period ending 28/05/23, they RESOLVED that it was successful and therefore, in line with contractual obligations, the Clerk will move to the next Salary Scale, backdated to 01 April 23.

Meeting ended at 20h05