

FAIRFIELDS COMMUNITY COUNCIL

Email: Clerk@fairfields-pc.gov.uk

Website: www.fairfields-pc.org.uk



FULL COUNCIL MEETING FOLLOWED BY AGM

Thursday 18 May 2023 @ 18h30

At Fairfields Sports Hub, Apollo Avenue, Fairfields, MK11 4BA

IN ATTENDANCE:

Councillors: Edward Martin (EM)-Chair, Cllr's Jake Bloomfield (JB)-Vice-Chair, Shelley Holmes (SH), Jenny Wilson-Marklew (JWM)

Officer: Vicky Mote (Clerk/RFO)

Members of the Public: 13 members present.

Meeting started at 19h00 following Annual Meeting of Council (AGM)

REF	MINUTES (FC)
FC23/24-33	<p>Public question time, including Parish and Ward Councillor updates: In accordance with Standing Order 1(d), members of the public may ask questions on any matters dealt with by Full Council, which are included on this agenda.</p> <p>Questions/Concerns raised.</p> <ol style="list-style-type: none">1. Resident asked if they would be part of the evaluation process when Barratt's go out to tender for a new management company.2. Cllr EM suggested that residents might want to look at creating a Residents Association, who could be on the panel of the evaluation process.3. Cllr EM, in his capacity as a resident, advised the public that under the existing government legislation, Leasehold properties have more rights than Freehold properties.4. Resident asked what a Section 21 request was. Cllr EM, in his capacity as a resident, confirmed that it predominantly means asking the management company for detailed information on their charges.5. Resident asked if the Annual Residents meeting agenda could have a topic regarding FirstPort and explanation in 'layman's terms', on what the residents' rights will be in taking over the management of the estate.
FC23/24-34	<p>Governance</p> <ol style="list-style-type: none">1. Internal Audit, Council to receive and adopt the report, noting any observations made. Clerk confirmed that there were no observations reported. Council RESOLVED to adopt the report.2. Annual Governance and Accountability Return (AGAR) Council reviewed and RESOLVED to approve the following:<ol style="list-style-type: none">2.1 Council to approve Section 1, Annual Governance Statement2.2 Council to approve Section 2, Accounting Statements.

	<p>2.3 Electors' Rights – Council RESOLVED to agree the dates as recommended by PKF Littlejohns (external auditor) from Monday 5 June 2023 to Friday 14 July 2023.</p> <p>3. Local Government Pension Scheme, Council to review and adopt the Employer discretionary policy. Clerk requested that this policy is carried forward to the next meeting on 08 June 23 as more specialist advice required, AGREED.</p> <p>4. Payroll-outsource. Council to review Clerks proposal. Clerk requested that this is carried forward to the next meeting on 08 June 23 due to outstanding quotes, AGREED.</p>
FC23/24-35	<p>Finance Matters</p> <p>1. Payments: Council RATIFIED the list of payments 14/04/23 to 17/05/23. Clerk notified Council that she had received notification of increase in fortnightly cost of cleaning the Bus stop and proposed it is moved to monthly cleaning. Council RESOLVED to move to monthly cleaning, Clerk to notify the company.</p> <p>2. Finance Report: Council NOTED the financial report showing receipts and payments vs budget to date 30/04/23.</p> <p>3. Lloyds Bank-Member' Resolution Instructions: Clerk notified Council that on follow-up with Lloyds Bank regarding the online application for Cllr EM, Lloyds admitted that they had lost the original application and that in fact Cllr EM was also not a signatory on the bank mandate. This meant that there is only one existing signatory, the Clerk. In order to move forward with updating the bank mandate, Council RESOLVED that the Proper Officer (Clerk) can sign the Lloyds Bank-Member's Resolution Instruction form, witnessed by an independent witness, to enable the changes required on the Bank Mandate.</p> <p>4. Grants. No grant requests received for consideration.</p>
FC23/24-36	<p>Reports</p> <p>1. Clerk: Clerk circulated her report on updates from previous meeting minute actions and asked Council if they had any questions.</p> <p>Cllr SH asked about the previous suggestion of getting a plaque to commemorate the King's Coronation. Clerk confirmed that nothing had been actioned as there was not a clear instruction. Council RESOLVED that quote to be obtained for approval at the next meeting on 08 June 23.</p> <p>2. Councillors: Cllr JB confirmed that he had resolved the issue with the old website and now put in a redirection from old site Fairfields-pc.org.uk to new site faifields-pc.gov.uk. The existing GoDaddy subscription for the old site will end at the end of the contract period.</p> <p>3. Milton Keynes City Council (MKCC): Paul van Geete (PvG) sent his apologies as there was a clash with the Whitehouse Community Council meeting due to Fairfields Community Council having to change their date.</p>

	<p>Clerk read out PvG updates as follows:</p> <p><u>LP4 Play Park:</u></p> <ul style="list-style-type: none"> • Contracts both delayed slightly due to heavy rain, now back on track. • Aim to have the works completed in time for the school holidays however, depends on the delivery timescales for the equipment and any further delays. • Hugh Pearl can't complete the footpaths until the Millstream contract is finished as the footpaths extend past the compound areas to the south; it may be that some works continue into August. • Parks Trust has look at the pump track element (for the bikes) and they have suggested a few tweaks which Hugh Pearl will pick up and again we are confident we can have this element completed for the holidays; the current dry spell will be very useful. • We will be tendering the soft landscape planting works over the summer with a view to these works being carried out in November/December. <p><u>Community Meeting Place:</u></p> <ul style="list-style-type: none"> • Bit of delay in getting the tender out for the design and planning. • Tender due back on the 26 May 23. • Once the tenders are reviewed, we will engage as quickly as possible and ideally, we'd like to hold an initial meeting before the date of the next Fairfields Community Council meeting. <p><u>Playing Fields Area</u></p> <p>MKCC has some additional ecological works and boundary planting to do on the playing fields area so residents might see Council contractors out and about working in this area too.</p> <p>4. Developer (Barratts/David Wilson): No updates to note.</p> <p>5. Fairfields Sports Hub: Clerk confirmed that there is not further update from minutes 13/04/23, FC23/24-6.5, waiting for further information from Andy Davis (MK DonSET) to run a survey.</p>
FC23/24-37	<p>Operational</p> <p>Allotment Report-Clerk circulated her report prior to the meeting, Council NOTED.</p>
FC23/24-38	<p>Bus Service</p> <p>Cllr Wilson-Marklew gave an update on the implementation of a survey and petition.</p> <p>Survey currently has 100 signatures so far, Clerk to re circulate on Facebook and include in the summer edition Newsletter due to go out in June. Further update to be included on the July meeting agenda.</p> <p>Cllr JWM confirmed that the MK Connect data will also be analysed.</p>
FC23/24-39	<p>Planning Applications (list circulated prior to meeting)</p> <p>Clerk confirmed that there were no planning application to consider for comment.</p> <p>Council NOTED application 23/00834/NMA: Fairfields Phase 1 Wea Area 11 Watling Street H2 To H3 Milton Keynes, Non-material amendment seeking to alter the approved materials on Plots 35-41 & 70-76 including the removal of Forticrete Anstone Walling and Hardieplank boarding.</p>

	<p>And changes to Buff Brick with alternate buff/red brick coursing in key locations on elevations (relating to permission ref. 15/00407/MMAM - Minor material amendments to approved plans attached to 14/01316/REM).</p> <p>Cllr SH stated that the application referred to Fairfield rather than Fairfields, Clerk to notify MKCC or error.</p>
FC23/24-40	<p>Licensing Applications (list circulated prior to meeting) Council RESOLVED that they had no comments to make regarding the following applications:</p> <p>Boroughwide Street Trading Consent – Renewal <u>MK Ices (Reg EK09 XXE)</u> on 21/04/2023 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 14:00 to 21:00 Deadline for response is 19/05/23.</p> <p><u>Mister Softee (Reg J192 NVV)</u> on 21/04/2023 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 16:00 to 20:00 Deadline for response is 19/05/23.</p> <p>MK Ices (Reg DG10 HCV) on 24/04/2023 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 14:00 to 21:00 Deadline for response is 22/05/23.</p> <p><u>MK Ices (Reg SV64 WSJ)</u> on 24/04/2023 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 14:00 to 21:00 Deadline for response is 22/05/23.</p> <p>Boroughwide Street Trading Consent – New <u>Maya’s Kitchen</u> on 10 May 2023 for 1 Korean Street Food van to trade Boroughwide for the following times: Tuesday to Sunday 17:00 to 20:00 Deadline for response is 7/06/23.</p>
FC23/24-41	<p>Consultations Statement of Licensing Policy (Licensing Act 2003) Statement of Licensing Policy (Licensing Act 2003) Milton Keynes City Council (milton-keynes.gov.uk) Council RESOLVED that they did not wish to make any comments.</p>
FC23/24-42	<p>Community Engagement. <u>Litter Picks</u>, Cllr Shelley Holmes put forward a proposal to hold another litter pick. Council RESOLVED to devolve the decision to Cllr SH and Clerk to agree and advertise a date.</p>
FC23/24-43	<p>Correspondence. Clerk confirmed there was nothing to note.</p>
FC23/24-44	<p>Training & Development. Council NOTED the following course booked for Clerk; Advanced social media across multi platforms 25/07/23.</p>
FC23/24-45	<p>Annual Resident Meeting. A meeting organised for the residents, to include Chair’s annual report, local organisation updates, Borough Council updates and any other topics resident wish to include on an agenda for discussion. Meeting to take place before 30 June 23.</p> <p>Council AGREED to include FirstPort Management Company as a key agenda item requested by residents and Clerk to for further recommendations from residents via FCC communication platforms.</p>
FC23/24-46	<p>Meeting Date. Council NOTED the next full council meeting on Thursday 08 June 2023 @ 18h30.</p>

Meeting ended at 20h20 following the AGM meeting.